

# The Galaxy School

## Admissions Policy



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## 1 TGS Vision Statement

- To be at the forefront of education.
- To develop and implement state-of-the-art practices and processes.
- To provide a secular, caring and disciplined environment for all learners.
- To be ethical and transparent in all its activities.
- To challenge students and staff members to reach their highest potential.
- To share its vision and expertise freely with others.

## 2 TGS Mission Statement

- To provide a stimulating and nurturing learning environment that maximises individual potential and ensures that students of all ability levels are well-equipped to meet life's challenges.
- To integrate 21st Century skills and practices into every lesson in the classroom.
- To realise the unique talent in our children and create a motivating and supportive learning environment that will help them realise their personal best.
- To take into account all areas of formation - intellectual, academic, social and physical.
- To be a constantly evolving and learning community that fosters open, candid communication and exchange of ideas and skills, where each individual's contribution is necessary and vital if the goal is to achieve excellence.
- To provide a holistic education to our students, one that will prepare them to be dynamic, independent thinkers ready to take on the challenges of a global society.
- To create benchmarks in the field of education.

## 3 TGS Belief

- TGS believes that all students and staff have talent, and it is the institution's responsibility to develop it. The role of TGES is to find ways for its stakeholders to succeed rather than find ways for them to fail.
- TGS believes in mutual trust; there is no place for fear, boss management, boss teaching, bullying, sarcasm or coercion.

- TGS believes in the excellence of every child, every staff member and not just a few. It believes in the collaborative efforts of all students and staff and producing desired outcomes. The message is to cooperate with others and compete with self.
- TGS believes in creating an atmosphere where students and staff give nothing but their best, without any exception, and have this expectation of each other all the time.
- TGS believes in continuously changing for the better; in meaningful and holistic ways.

## 4 Admissions

The Galaxy School (TGS) is an IB World School offering Diploma Programme and serves the educational needs of the community members in Rajkot. The school admits students having academic, personal, social, and emotional needs that can be met by the programs and services offered by the school and who can be integrated into a mainstream classroom subject to availability at the time of admission. Applications for admission are accepted throughout the school year.

Students and the families of students admitted to TGS are expected to further the School's Mission and contribute to the TGS Community of Learners.

## 5 Primary Years

Students are placed in the grades appropriate for their age, enabling them to thrive and learn from the rich curriculum. For further details, please see the TGS date-of-birth guidelines included in the application form. Students are offered the Cambridge International Primary Program (CIPP) in grades 1 to 5, with Primary Checkpoint Exams at the end of grade 5. For admission to CIPP Grade 1, students must have completed preschool successfully from any school affiliated with any educational board in India. Their progress should report a minimum ability to take the challenges of the CIPP.

## 6 Middle Years

Admission into primary does not automatically lead to admission into the Middle Years. This will be determined in the final year of grade 5. Students are offered CIPP in Grades 6 to 8, with Secondary Checkpoint Exams at the end of grade 8. The curriculum is structured to accommodate a wide range of academic abilities.

Enrolment is possible anytime during the school year, provided a vacancy exists. Students may be expected to complete a series of diagnostic tests in addition to the school reports for the last two years of the previous school for admission.

## 7 Secondary Years

Students are offered the Cambridge International General Certificate of Secondary Education (IGCSE) programme in grades 9-10. In most subjects, there is a choice between core and extended curricula. IGCSE courses are renowned for developing vital educational skills, including recall of knowledge, oral skills, problem-solving, initiative, teamwork and investigative skills.

At TGS, students are encouraged to study a wide range of subjects at the IGCSE level simultaneously. However, many students take courses from each IGCSE group to follow a broad and balanced curriculum. This leads to the International Certificate of Education (ICE) award. This additional qualification recognises students who pass exams in seven or more subjects, including two languages and one subject from each group.

## 8 Higher Secondary Years

TGS offers the IB Diploma Programme to students in grades 11 and 12. For admission into the IB Diploma Programme, a student must have completed grade 10 successfully from any educational board, namely CIE, CBSE, ICSE or the State Boards in India and the reports that reflect the student's ability to take the rigour of challenges of the IB program. Students from CBSE, ICSE, and the State Board must first enrol in the TGS Induction Program. The TGS Induction program aims and train students to

- nurture curiosity and develop skills for inquiry and research
- develop conceptual understanding across a range of disciplines
- use critical and creative thinking skills to analyse complex problems
- approach uncertainty with forethought and determination.

The TGS Induction Program

- is designed for students who have completed Grade 10.
- is a flexible yet comprehensive curriculum with rigorous international standards.
- is a unique approach to trans-disciplinary learning using multiple instructional methodologies and teaching strategies.
- has a global focus with an emphasis on intercultural understanding.
- ensures overall development, including requirements for creativity and community service.
- adapts to the needs of the individual student.
- provides the necessary preparation to succeed in IBDP.

Students seeking admission into the Diploma Programme must demonstrate exemplary academic and work habits and the ability to cope with the requirements posed by the Diploma Programme.

## 9 Special Education Needs

TGS believes in inclusive education and will not discriminate against any student in the admission process. At TGS **NO** child will be denied admission for learning abilities. At the same time, it is a mainstream school offering limited facilities to students with learning support needs. Students will be verified for their background, socially unacceptable behaviours, and habits that may impact other students. TGS will reserve the right to deny admission in such cases.

## 10 Application Procedures

The following admission requirements must be completed before a student is officially enrolled at TGS:

- The application form, available at <https://tgesconnect.org>, must be completed in full.
- Records from the previous school(s), including School leaving certificate/Transcripts and LORs, must be on file with the application.
- Transfer candidates must have the same subject combination offered at TGS. All prior records must be shared before the admission is confirmed. Candidates must ensure the previous school submits the necessary documents directly to the DPC.
- An Interaction with Directors, Principal, and IBDP Team.
- All applicable fees must be paid in full.
- Only upon confirmation and mail from the admission department will the student be allowed to join the classroom.

## 11 Academic Year

The Galaxy School is a November-session School and follows the timeline for its academic calendar.

School year	: 1 <sup>st</sup> December - 30 <sup>th</sup> November
Summer break	: May–June (5 weeks)
Diwali break	: as per the Indian Calendar (2 Weeks)
Other leaves and holidays	: as per the school calendar

## 12 Admission Policy Steering Committee

- (1) Mr Kiran Bhalodia :- Director & Trustee
- (2) Ms Bhargi Mehta :- Chief Accounts Officer
- (3) Ms Varsha Rana :- Principal, Primary & Middle school
- (4) Dr Chirag Jhala :- Head of School and IBDP Coordinator
- (5) Mr Tirthraj Pandya :- Admissions Officer
- (6) Dr Amit Pundhir :- Department of Languages